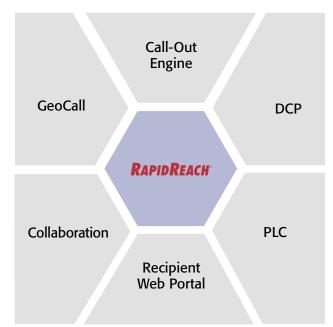
## RAPIDREACH®



# Collaboration

# Collaborate easily and efficiently with RapidReach











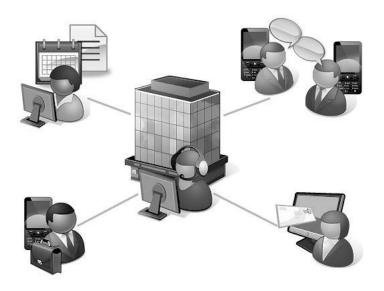
Imagine if your emergency conferencing system could actively pursue your key decision makers wherever they are, while dispatching urgent messages to response groups, and post critical information to an easily accessible website. RapidReach, an industry leading tool for critical notification now prepares your organization to respond in the aftermath. With Collaboration, RapidReach provides powerful tools to manage any critical situation.

## What is Collaboration?

Collaboration assists with the next steps after the emergency messages go out. Whether you need to invoke an urgent teleconference or post information for your active response team, Collaboration keeps track of progress, and makes crucial information accessible.

RapidReach is a proven and reliable tool for transmitting messages to large groups of people quickly and efficiently. If combined with the Collaboration Option, you can share information on a common bulletin board, document status updates in a logbook, or start urgent conference calls that actively track down selected recipients.

When vital functions can be gathered in one seamless tool, you save time and resources. Both are precious in a critical situation.



### How does it work?

Collaboration expands RapidReach with a bulletin board, a logbook and support for conference calls.

You can add documents, text or create links on a shared bulletin board. As a critical situation develops, the bulletin board can provide important phone numbers, emergency plans or instructions, as well as recent updates to the response plan. Access to the bulletin board may be limited to only those personnel directly involved in the response, or extended to any recipient who registers in the system with the Recipient Web Portal\*.

Many emergencies require constantly updated information, but may not require that separate notifications go out. The Logbook allows you to update and document all type of actions during a response. RapidReach can automatically add notification messages to the logbook if desired. The data from the logbook and the detailed notification reports provide all you need for the post-incident review and analysis, as well as providing status reports to all affected personnel during a response. Logbook is especially effective at facilitating handovers between co-workers.

In a critical situation there is no time to lose. Important information has to be sent out, key staff must meet and decisions need to be made. Collaboration helps you inform and connect people quickly and efficiently through conference calls, actively tracking down conference call participants or their alternates at any number.

### **Collaboration features:**

- Handle critical situations by gathering all important tools in one place
- Share critical information during a developing incident
- · Document all events and actions during an incident
- Automatically post call-out messages in the logbook
- Start conference calls easily and quickly
- Actively track down conference call participants or their alternates at any number
- Expand logbook and bulletin board to any registered recipient with Recipient Web Portal\*



<sup>\*</sup> License option